

Kan Hiew Teng

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EDUCATION

Singapore Institute of Technology - Singapore Bachelor with Honors in ICT majoring in Software Engineering	Aug 2023 - Oct 2027 (Expected)
Nanyang Polytechnic - Singapore Diploma in Infocomm & Media Engineering <ul style="list-style-type: none">Appointed as EXCO for Team DIMension, Diploma Chapter under School of Engineering ClubAppointed as Class Treasurer	Apr 2020 - Apr 2023

WORK EXPERIENCES

PRUDENTIAL ASSURANCE COMPANY SINGAPORE Wealth Manager <ul style="list-style-type: none">Help individuals identify and achieve their medium to long-term financial goals through personalized strategiesBuild lasting relationship with clients, ensuring their unique needs are met with tailored recommendationsProvided advice on financial and health-related solutions to enhance client's portfolio	JUN 2023 - PRESENT
PRUDENTIAL ASSURANCE COMPANY SINGAPORE Personal Assistance <ul style="list-style-type: none">Led telemarketing efforts to reach potential clients and drive business growth effectivelyDesigned and implemented marketing campaigns to strengthen engagement and increase brand awarenessHandled HR, including recruiting and onboarding new team members to meet organizational needsOversaw payroll and payment processes, ensuring timely and accurate disbursementMaintained meticulous records to support seamless operations	APR 2022 - JUN 2023
MOTHERHOUSE SINGAPORE Part-time Retail Assistant <ul style="list-style-type: none">Developed and implemented a proactive promotional strategy to address brand recognition and market challenges.Achieved and exceeded sales target at least twice a week	NOV 2019 - JUN 2023
WISEO ASIA PTE. LTD. SAP Intern <ul style="list-style-type: none">Assisted in SAP project management activities, ensuring efficient coordination and successful outcomesConducted quality assurance for websites, ensuring optimal performance and functionalityDelivered training sessions for overseas team to enhance their website management	MAR 2022 - AUG 2022

CO-CIRRICULUM ACTIVITIES

Golf Club Member <ul style="list-style-type: none">Participated in regular training sessions to enhance golfing skills and techniques	APR 2023 - PRESENT
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ACHIEVEMENTS, AWARD, AND SKILLS

- Award:** Huawei ICT Competition Asia Pacific 2022, Huawei Networking Competition (1st Prize) 2021, Singapore Police Force (SPF) 2018
- Programming:** HTML, CSS, JavaScript, React, SQL, Dart, Selenium, Kotlin
- Soft Skills:** Critical Thinking, Problem-Solving, Communication, Teamwork, Project Management, Adaptability, Time Management, Attentiveness, Versatility, Ability to Work Under Pressure, Basic First Aid
- Hard Skills:** Microsoft Office Suite (Word, Excel, PowerPoint, and Outlook), Adobe Photoshop, Adobe Illustrator
- Languages:** English (Native), Mandarin (Fluent), Cantonese (Fluent), Hakka (Proficient), French (Basic)